

7.2 Best Practices

Best Practice No. 1

1. **Title of the Practice:** To inculcate Social Conscience among students (Roti Bhaji Yojana)

2. **Objectives of Practice:**

- To increase the charitable values among students.
- To aware students about their social responsibility.

Though the College is greatly involved in social activities but to inculcate the idea of sharing in students, this practice has been started.

3. **The Context:** Clara's College is situated in western Mumbai where the people living in slums are considerably high. Many people don't have access to proper food on daily basis. To solve such hunger problem of underprivileged people, the college has come up with an initiative Named-Roti Bhaji Yojana. One of the goals for this practice was to make the students aware of the helping tendency to the needy, at the same time they were advised to contribute from their pocket money. From the collected donation our students provide food to needy people of different areas.

4. **The Practice:**

Every month the volunteers collect donation from each class.

5. **Evidence of Success**

- The continued contribution by students was the indicator of success of this practice.
- The collected fund contributes for the fund needed for Roti Bhaji Yojana.

6. **Problems Encountered and Resources Required**

At the time of introducing this system, the following problems were encountered.

- Student involvement: Initially more students showed their interest by donating but later the fall in contribution has been observed.
- We did not see huge fund collection from students.

Best Practice No. 2

1. Title of the Practice: Certificate Course

- 1) Certificate Course on Soft Skills
- 2) A Short-Term Certificate Course on Research Methodology

1. Title of the Practice: Certificate Course on Soft Skills

2. Objectives of Practice:

- To add value to the existing skills of the learners.
- To make students fluent in speaking English.
- To make them understand the basic and then the advance speaking skills.
- To make them confident to speak on the stage.
- To keep a pace with the global challenges for English amongst the learners.

3. The Context: Clara's College of Commerce started a Short-Term Certificate Course titled 'Soft Skills' for students on Thursday, 25th July, 2019 at 12.00am in the A.V. Room. Soft skills provide students with a strong conceptual and practical framework to build, develop and manage teams. The soft skills training provides strong practical orientation to the students and helps them in building and improving their skills in communication, the effective use of English, business correspondence, presentations, team building, leadership, time management, group discussions, interviews, and inter-personal skills. Soft Skills training also helps students in career visioning and planning, effective resume writing and dealing with placement consultants and head-hunters.

4. The Practice: The course was designed for the students to enhance their Soft skills. The syllabus included verbal and nonverbal messages, and techniques of oral presentation and persuasion. The course also focused on Group Discussion, Interview preparation, Oral Presentation and so on. It also fulfilled the aim at sharpening their skills in critical listening. The trainer effectively used audio visual aids for the better understanding of students. Around 30 Lectures were conducted for this course in the academic year.

5. Evidence of Success: Total 50 Students were enrolled for the course out of which 35 students completed the course successfully with their maximum attendance.

6. Problems Encountered and Resources Required: At the time of introducing this course,

the following problems were encountered.

- Initially more students showed their interest joining the course but later on 15 students of them failed to continue the course.
- Soft skills don't all come at once, practicing and applying every day is crucial.

1. Title of the Practice: A Short-Term Certificate Course on Research Methodology

2. Objectives of Practice:

- To equip students with research methodology essential for pursuing research degrees such as Doctor of Philosophy (Ph.D.), Masters in Philosophy and research in undergraduate and postgraduate courses.
- To enable researchers in writing various research reports, thesis, dissertations, research papers, articles and essays.
- To develop curiosity for finding new things.

3. The Context: Clara's College of Commerce organized A Short-Term Certificate Course on Research Methodology from 27 January 2020 to 08 February 2020 in the room number 41 on 3rd Floor. The main objective behind organizing a course was to inculcate research culture amongst students. The following were other objectives:

4. The Practice:

The following was the course structure:

Sr. No.	Date	Day	Topic	Faculty Name
1	27-Jan-2020	Monday	Introduction	Dr.MamtaRajani
2	28-Jan-2020	Tuesday	Framing Hypothesis/ Problem Statements/ Research Objectives	Dr. Kuldeep Sharma
3	29-Jan-2020	Wednesday	Review of Literature	Dr.Babita Kanojia
4	30-Jan-2020	Thursday	Data Collection	Ms. MeghaJuvlkar
5	31-Jan-2020	Friday	Data Analysis and Interpretation	Mr. Vinod Kamble
6	01-Feb-2020	Saturday	Data Retrieval	Mr.SanjayKalekar

8	03-Feb-2020	Monday	Finding Conclusions and Suggestions	Mr. Shripad Joshi
9	04-Feb-2020	Tuesday	Referencing	Dr. Prashant Dharmadhikari
10	05-Feb-2020	Wednesday	Plagiarism	Mr. Faisal Tanwar
11	06-Feb-20	Thursday	Evaluation Test, Presentation by Students	
13	08-Feb-20	Saturday	Valedictory	

5. Evidence of Success

All the experts gave thorough knowledge of the topics. Students were enlightened with the different approaches in research. The course was end up with a course completion test. Certificates were distributed to the participants.

The numbers of beneficiaries were 44.

Category	Male
MALE	19
FEMALE	25
TOTAL	44

6. Problems Encountered and Resources Required

At the time of introducing this system, the following problems were encountered. At the initial stage students participated with full enthusiasm but after some time the following problems were noticed.

- Lack of motivation.
- Lack of self-confidence.
- Poor time management.
- Lack of focus or direction.
- Stuck in comfort zone.
- Fear of failure/taking risks.
- Lack of relevant experience.

